



OFFICE OF THE SUPERINTENDENT, SILIGURI DISTRICT HOSPITAL
SILIGURI, DARJEELING
Email: dh.slg2018@gmail.com

Memo No. 1199 /SLGDH/2025

Dated:09.06.2025

QUOTATION NOTICE

A sealed quotation is invited by the Superintendent, Siliguri District Hospital, Siliguri – 1, Darjeeling, for the below-mentioned works in the extended office section at Siliguri DH from a reputed and interested Agency, having proper Trade License, GST registration, PAN Card, P.Tax, Income Tax return of last three years.
Descriptions of the works are given below-

Sl. No.	Nature of Works	Specifications	Rate offered
01	Fixing 7 Nos. Aluminium sliding Windows, size 7'-0" x 6'-0", at the Pediatric ward, Siliguri District Hospital.	Details will be obtained from the Superintendent's office	

Terms & Conditions:-

- 1) The quotation is to be submitted in the drop box, which will be kept at the office chamber of the undersigned on all working days from ...10.06.2025... from 10 a.m. to 2.00 PM. Quotation by post will not be allowed.
- 2) The last date of submission of quotation = ...17.06.2025...up to 12 p.m.
- 3) Date and time of opening of quotation =...18.06.2025...at ...12 pm... in the office of the undersigned. The Bidders or their representatives may remain present at the scheduled date, time & venue.
- 4) No bid documents will be received after the date mentioned above and at the time.
- 5) The bid should be submitted in a sealed envelope. It must have two parts –A) Technical bid. B) Financial bid.
- 6) The interested party /bidder/Firm will submit the quotation in their official pad along with all essential enclosures listed below –i) Xerox copy of PAN Card, ii) Valid Trade license iii) GST Registration certificate iv) P.Tax v) Income Tax return.
- 7) The rate should be quoted both in figures and words, including GST.
- 8) Works will be initiated within ten days after the work order is issued.
- 9) **Handover & Defects:** Terms allowing for defects appearing in a 6 or 12-month period after completion to be rectified by the contractor and a limit on the contractor's overall liability.
- 10) The undersigned reserves the right to accept or cancel the Quotation without showing any reason.


Superintendent

Siliguri District Hospital, Darjeeling

Date: 09.06.2025

Memo No:1199/1(8)/SLGDH/2025

Copy forwarded for information and wide circulation to –

1. The District Magistrate, Darjeeling District,
2. The CMOH, Darjeeling District,
3. The S.D.O., Siliguri Sub-Division,
4. The Head Master (Head Post Office). Siliguri. Darjeeling
5. The Deputy CMOH-I, Darjeeling District
6. The Accountant, Slgdh, SLGDH
7. Notice Board, SLGDH,
8. Office copy

Superintendent
Siliguri District Hospital, Darjeeling